**First Name Last Name**

Fullerton, CA 92833

(714) 999-99999

John.doe999@gmail.com

**OBJECTIVE:** A hard working and determined high school student seeking a summer internship position related to computers and engineering.

**EDUCATION:**

Fullerton Union High School, Fullerton, CA 2021-present

* High School Diploma Expected May 2022
* GPA of 3.4
* 4 years of Engineering Classes

**SKILLS AND STRENGTHS:**

* Organized and detail oriented
* Leadership - Successfully lead group projects during high school by helping my peers communicate and complete tasks on time
* Excellent communication and presentation skills
* Computer skills (Google Suite, Zoom, Typing)
* Bilingual (English, Spanish)

**EXPERIENCE:**

Lake Chabot Marina Cafe August 2020 - present

* Provide excellent customer service.
* Restock shelves.

Castro Valley Public Library 2018 - 2020

Volunteer

* Helped elementary school students with homework
* Restocked shelves with books

**ACTIVITIES AND AWARDS:**

* Cheer Team
* Track Team
* Club Member